



## **English Grades 9 – 12 (1 year contract)**

The Armbrae Academy education experience encompasses not only the pursuit of academic excellence but also the formation of character and values. Our *Be Kind, Work Hard* philosophy underpins everything we do as we strive to develop and nurture balanced and principled students.

Armbrae Academy was founded in 1887 and is a co-educational PreSchool to grade 12 University preparatory school with approximately 300 students. Armbrae offers a structured but informal atmosphere that provides students an opportunity to form close relationships with peers and teachers. Armbrae is a member in good standing of the Canadian Accredited Independent Schools (CAIS) and is accredited by the Ministry of Education and Early Childhood Development for Nova Scotia to grant the Nova Scotia high school leaving certificate.

We are looking for an experienced, skilled and innovative **English Teacher, Grades 9 – 12 (one year contract)**, who can inspire our students. You are actively engaged in planning, implementing and assessing student learning. You have a demonstrated ability to differentiate instructional practices for a diverse community of learners. Your passion for teaching includes a commitment to the co-curricular life of the school. This position is a permanent and full-time role and will begin at the end of August 2025.

### **Major Areas of Responsibility:**

- Contributes to student learning, growth and advancement in the classroom and/or online;
- Demonstrates a high degree of self-efficacy, holds themselves accountable for learner outcomes and advocates for their students;
- Works efficiently and believes in their ability, the capability of their students and themselves to succeed and excel;
- Has a comprehensive understanding of current educational practices in the areas of curriculum planning, implementation and assessment practices.
- Has a toolbox of teaching strategies for facilitating student success including those with different learning needs.
- Facilitates problem-solving with a curious mind and critical thinking skills, showing a high degree of creative application in the implementation of curriculum and practice.
- Recognizes the relationship between social-emotional learning and academic performance and aspires toward developing and teaching the whole child.
- Works as part of a team of faculty dedicated to providing a nurturing, learning environment.

### **Specific Responsibilities of the Position:**

- Help students set goals and works with them to achieve their goals;
- Keep an organized and orderly classroom that promotes creativity and learning;
- Plan curriculum for the school year;

- Create and prepare daily lesson plans for appropriate age and learning skill level, making adjustments when needed;
- Lead daily lesson plans, teaching the intended subject matter;
- Take daily attendance;
- Assess performance and ensure grade books are up to date;
- Set classroom rules and expectations;
- Participate in parent/teacher interviews throughout the school year;
- Actively participate in extra-curricular activities and events;
- Participate in teacher professional development and stay up to date with current teaching methods and practices including online instruction.

**Required Knowledge and Skills:**

- A compassionate, collaborative and confident leader.
- Ability to organize tasks and manage time to meet many and varied deadlines, manage groups of students in a classroom environment; and communicate effectively with students, parents, school administrators and other staff, including the ability to discuss topics which may be sensitive.
- Working familiarity with assistive technologies, internet and email systems and word processing presentation and spreadsheet software.
- Above average skills with computers and their use in instruction to enhance student learning.
- A commitment to continued professional development and growth.
- Strong inter-personal, organizational, time-management and communication skills.
- Energy, commitment and a readiness to participate in the co-curricular program and the diverse life of the school community.

**Education and Experience:**

- Relevant university qualifications preferably at the graduate level.
- A member in good standing with the Nova Scotia Office of Teacher Certification and hold an endorsed Teacher Certificate (Senior) or equivalent provincial or other certification.

**Work Environment:**

Normal classroom environment: sitting, standing, walking, use of computer. In a physical education class, a normal classroom environment could mean a gymnasium or outdoor sports field.

**Hours of Work:**

Due to the nature of a teacher's position, flexibility of hours worked is required throughout the school year. The Teacher will hold class every day except during the school vacation and will fulfill all curricular duties. The Teacher will be available for meetings and/or administrative duties as necessary throughout the school year, this can include meetings or professional development at the beginning or end of a term prior to or after a vacation period. The Teacher will also be involved in assigned extra-curricular activities and supervision throughout the school year.

## **How To Apply**

Please apply directly to ApplytoEducation online or through Armbræ's online application process at [armbrae.ns.ca/careers](http://armbrae.ns.ca/careers). Please include with your cover letter and resume: teaching qualifications/licenses, teaching evaluations.

**Deadline for applications: March 15, 2025**

## **Our Offer**

Armbræ Academy offers a positive and inclusive workplace community that celebrates creativity and collaboration and is committed to ongoing professional development. Our salaries are competitive within the HRM (Halifax Regional Municipality).

As a condition of employment a satisfactory Vulnerable Police Clearance must be provided. While all applicants are thanked for their interest, only those chosen for an interview will be contacted.

Armbræ Academy is committed to fostering an inclusive and accessible environment where everyone feels respected, valued and supported. Accommodations are available for applicants with disabilities throughout the recruitment process. Please let us know the nature of any accommodation that you may require.